

# SCRUM BOARD TEMPLATE



# SCRUM BOARD

## WHAT IT DOES:

In rugby, a *scrum* is when the whole team comes together in a tight formation, working as one unit to move forward. The SCRUM board borrows that idea. It's a tool that keeps the whole group moving in the same direction, with everyone knowing what needs to happen and who is responsible for what. Students write tasks on sticky notes and move them across the columns as work progresses. Makes it easy for everyone in the group to see what needs to happen, what is being worked on and what is finished. For younger students it can be used as a whole class board managed together with the teacher.

## WHAT'S INSIDE:

- Examples showing what the SCRUM board looks like in practice at different age levels- including a class SCRUM Board
- A printable A3 template with the headings to four columns:
  - To-Do
  - In Progress
  - Feedback
  - Done
- Printable cards for younger students to fill out before work-time starts. Cards can be cut out and taped onto a SCRUM Board or onto a Sticky-Note to provide more structure and guidance.

## HOW TO USE IT:

1. Set it up at the very start of the project.
2. Have groups decide their group name and logo. Place this on the first column of the SCRUM Board.
3. You may wish to give each group a "task checklist" or have them develop this on their own. Write each task on a Sticky-Note and put it in the "To-Do" column.
4. At the start of every work session, give the group time to update the board. Structure the conversation so they talk about what they will get done and who will do it. Do the same at the end of each session.
5. The Feedback column is for tasks that are done but need to be reviewed by a teacher or another group before being done.

## A NOTE FOR TEACHERS:

The SCRUM board only works if it becomes a daily habit. Build it into the start and end of every work session. Five minutes at the beginning to check the board and agree on today's tasks. Five minutes at the end to update it together.

**For students who struggle** to get started, sit with them and help break one big task into smaller sticky notes.

A practical bonus: other teachers/adults can walk into the room, look at each group's board and immediately understand what everyone is working on.

The board should stay visible for the entire project and in a central location.





# SCRUM BOARD EXAMPLES

Group names

Progress Headlines

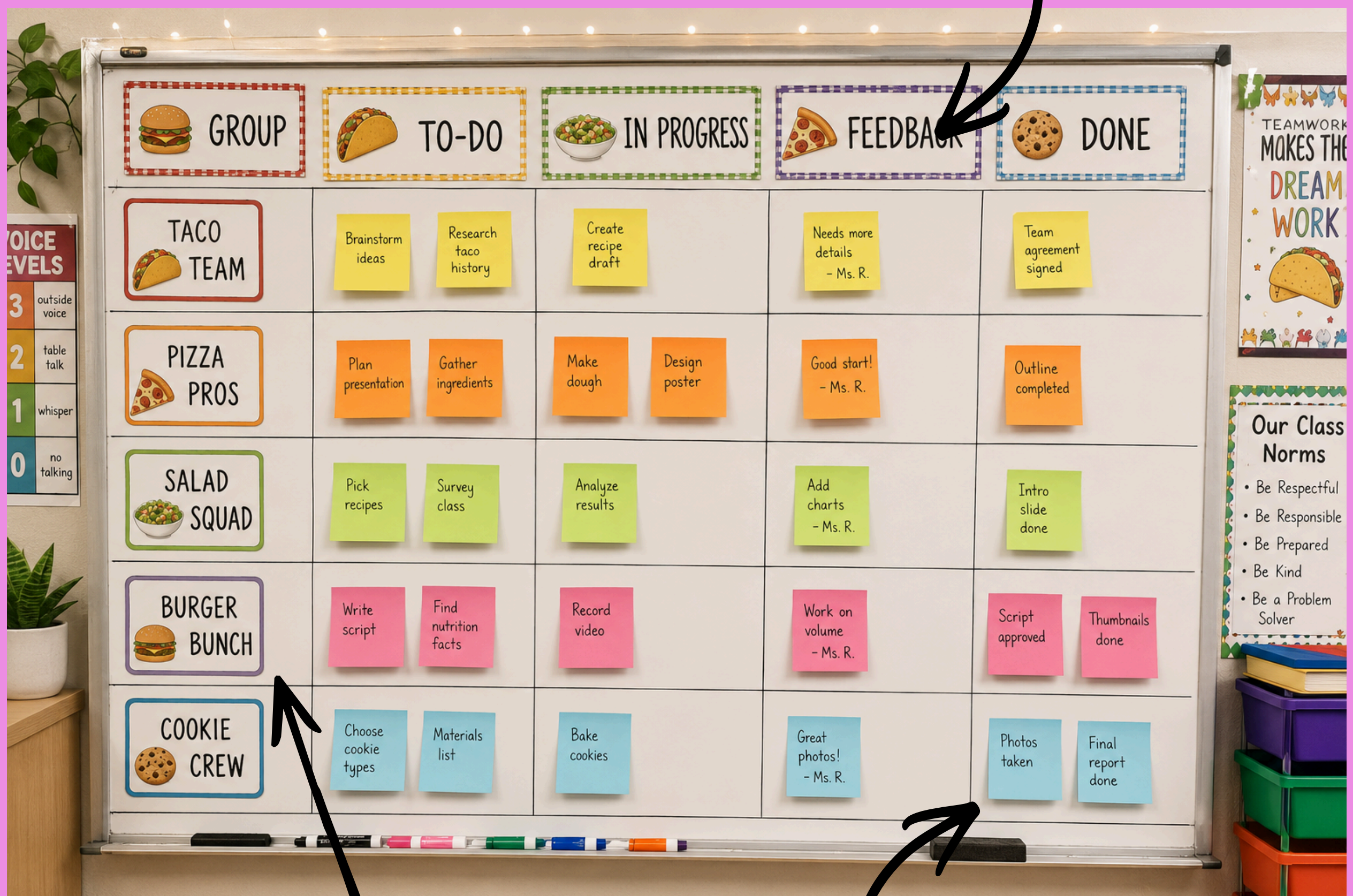
≡ SCRUM BOARD ≡				
GROUP	TO-DO	IN PROGRESS	FEEDBACK	DONE
GROUP 1 👥				
GROUP 2 👥				
GROUP 3 👥				
GROUP 4 👥				
GROUP 5 👥				

Space for Sticky-Notes



# SCRUM BOARD EXAMPLES

Board is themed



Creative group names

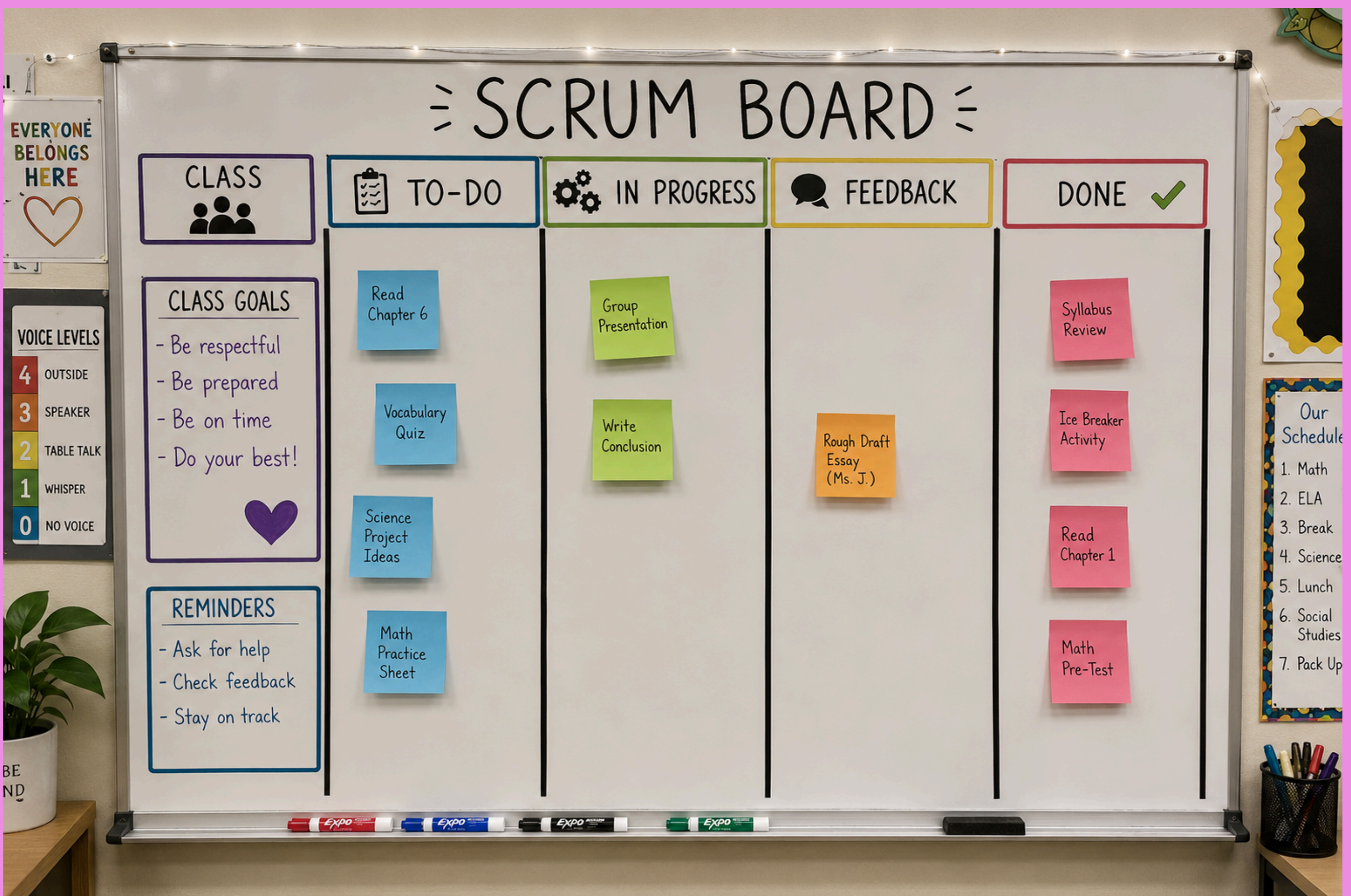
Different color  
Sticky-Notes for  
each group

# SCRUM BOARD EXAMPLES

## Class SCRUM Board

Best for younger students.

The class works on the same parts of the project but moves the tasks along the SCRUM Board together. This can be a good way to introduce a process to students and a tool they can use independently later on.



# PRINTABLE TEMPLATE



**THE PBL-DRAWER**  
with Loni Bergqvist

**GROUP:**

4

O

.

D

O

**IN .**

**PROGRESSES**

**F**

**E**

**E**

**D**

**B**

**A**

**C**

**R**

**D**

**O**

**Z**

**M**

# TASK CARDS



**THE PBL-DRAWER**  
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Name:

Today I will work on:

Name:

Today I will work on:

Name:

Today I will work on:

Name:

Today I will work on:

Name:

Today I will work on:

Name:

Today I will work on:

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